

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
December 11, 2024

The Board of Trustees of Vernon College met on Wednesday, December 11, 2024 at 11:30 a.m. in the *Board Room of the Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson – Vice-Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. Daryl Wolf, Mrs. Jamie Chapman, Mr. James Brock and Mrs. Meg Heatly.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Dr. Roxanne Hill, Vice President of Information Systems and Technology/Chief Information Security Officer; Mrs. Bettye Hutchins, Dean of Instructional Services; Mrs. Kristin Harris, Dean of Student Services; Ms. Michelle Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Jackie Polk, Director of Human Resources; Mrs. Kelly Miller, Student Success Pathway Director; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning, and Effectiveness/SACSCOC Liaison; Mrs. Rachel White, Director of PASS Department/Coordinator Students with Disabilities; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Garrett Mayes, Assurance Senior with Condley and Company, LLP.

Chairman Ferguson called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Smith made the motion, seconded by Mrs. Wilson to approve the Consent Agenda containing the *Minutes of the November 13, 2024 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

Action Item A

Mrs. Mindi Flynn presented the *Financial and Investment Reports as of November 30, 2024*. Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the Vernon College year to date monthly financial and investment reports as presented. The motion carried unanimously.

Action Item B

Mrs. Chapman made the motion, seconded by Mrs. Wilson, to approve the *2023-2024 Vernon College Audit prepared by Condley and Company from Abilene TX* and publicly presented by auditor Mr. Garrett Mays. The motion carried unanimously.

Action Item C

Mr. Brock made the motion, seconded by Mrs. Heatly, to approve moving forward with the *Residence Hall Renovations for the Primary Residence Hall and the Baseball Residence Hall* as presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve *BYSP Architects for Architectural Services for the Vernon College Residence Hall Renovations* according to the terms of the BYSP architectural services agreement at 6.5% of final construction cost of project. The motion carried unanimously.

Action Item E

Mrs. Smith made the motion, seconded by Mrs. Wilson, to approve the suggested *Selection Criteria for Residence Hall Renovation Request for Proposals* project as presented by Dr. Johnston. The motion carried unanimously.

Action Item F

Mr. Wolf made the motion, seconded by Mrs. Heatly, for the *Appointment of Selection Committee to review Residence Hall Request for Proposals*. Volunteers to serve on the committee consist of Mr. James Brock, Mrs. Ann Wilson and Mrs. Betsy Smith. The motion carried unanimously.

Action Item G

No *Tax Resale Deeds* were received for approval this month.

President's Report/Board Discussion

TASB 48 – Dr. Johnston stated that he will inform the Board when TASB 48 is available to view on the TASB website. It should be available to view month of December and will have an action item for the January Board meeting.

Student Success Data Fact – Dr. Brad Beauchamp shared the results from the Vernon College Effectiveness Questionnaire as the Student Success data fact for this month. The questionnaire was administered through Watermark Course Evaluations and Surveys from September 16 through October 31, 2024. The link to the questionnaire was emailed to alumni, Board of Trustees, county contacts, Foundation Board members, VC employees, students and potential students. It was also posted on the VC website, social media, and Canvas LMS. There were 293 respondents.

Student Highlight – Mrs. Rachel White presented Tessa Thompson as the Student Highlight for the PASS Department. She stated this student has consistently demonstrated exceptional dedication and has been a strong advocate for PASS Department services. Tessa is wheel chair bound and has some physical disabilities that requires her to use the wheel chair about 95% of the time. She had a 3.37 cumulative GPA, a New Beginnings Program participant, an advocate for students with disabilities, and plans to work for the family business after graduation in December. She will receive three certifications and will go on to receive an Associate of Applied Science in Business Management. She has been a good example of a student who came in to Vernon College and took advantage of all those opportunities available to her and is wildly successful and was a lot of fun to work with.

Dr. Johnston presented the Upcoming College Events:

- (1) College Closed for the Holidays – Friday, December 20, 2024 12:00 noon
- (2) College Re-opens for Spring Semester – Monday – January 6, 2025
- (3) On-site Final Registration: Vernon and Wichita Falls – January 7, 2025
- (4) January Board of Trustees Regular Meeting – Vernon campus – Wednesday, January 8, 2025
- (5) Spring 2025 Kick off all employee professional development – Vernon campus – Thursday, January 9, 2025
- (6) Faculty professional development – Skills Training Center – Friday, January 10, 2025
- (7) Spring 2025 Classes begin – Wednesday, January 15, 2025
- (8) Vernon College Foundation Quarterly Board Meeting – Wichita Falls- Thursday, January 16, 2025

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Brock made the motion, seconded by Mrs. Chapman, to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

A. Employment

1. Amanda Luevano, Classified III, Administrative Assistant - Testing – Century City Center, effective November 11, 2024

B. Reassignment

1. Alex Knox, from Coordinator of PASS Center to Student Success Specialist – Century City Center, effective December 1, 2024
2. Stephanie Mescher, from Student Success Specialist to Assistant Director of PASS Department – effective December 1, 2024

3. Melissa Moore, from Early College Start Coordinator to Student Success Specialist – Century City Center, effective December 1, 2024

C. Resignation

1. James Gullage, LVN Nursing Instructor, effective December 31, 2024
2. April Maldonado, Classified III, Administrative Assistant, Athletics, effective December 31, 2024

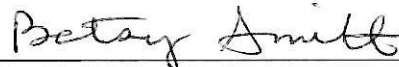
D. Consider Reappointment

1. Jaylan Thomas, Volleyball Coach for 2025

There being no further business Mrs. Heatly made the motion, seconded by Mrs. Wilson, to adjourn the meeting at 12:25 p.m.



Mr. Bob Ferguson, Chairman



Mrs. Betsy Smith, Secretary